

# Work Experience

## Monday 5th July – Friday 9th July 2027

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### What?

All students in Year 10 are required to complete 5 days of work experience from Monday 5 - Friday 9 July 2026 (weekend work is allowed if necessary to the job).

### Why?

Work experience gives students a valuable chance to step into the world of work and see what everyday life is like in a real workplace.

Work experience helps students develop essential employability skills while gaining a real understanding of workplace expectations and professional behaviours. It provides valuable insight into different careers, helping young people make informed decisions about their future education, training and employment pathways.

# How?



- It is the ***student's responsibility*** to source their own work experience placement.
- Taking ownership of this process helps students build key life and employability skills such as communication, organisation, independence, resilience and confidence.
- By completing independent research, contacting employers, managing deadlines and making decisions about suitable placements, they learn how to navigate real-world tasks that mirror future education, training and employment processes.
- Responsibility is a vital step in developing mature, capable young people who can confidently manage their own pathways beyond school.
- The school is here to **support** students with this process, not complete it for them.

# How?

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We use Unifrog to gather safeguarding and health and safety information from the student, parent, and employer. Students must ask and gain permission from the employer *before* sending off paperwork. More information will follow regarding process.

## Deadline:

- ALL paperwork **MUST** be completed by the end of Spring Term (**11 April 2027**) to allow the school ample time to check and approve paperwork.

## Important considerations

- ALL work experience is beneficial. It may not be possible to find a placement in your exact ideal career field. Consider placements that will develop certain skills instead.
- Placements do not have to be local, ask friends or family!
- Students who do not source a placement will be expected to complete 5 days work experience with a department in school. This is a final resort, and cannot be requested.

# Parents/Carers



Parents and carers can support the process by regularly discussing work experience with their child, encouraging them to research opportunities, contact employers and complete all necessary paperwork by the relevant deadlines.

While support and guidance are invaluable, students should take ownership of their work experience journey. They may encounter challenges or rejection along the way, but these experiences help build resilience and independence. Learning how to overcome setbacks and persevere is an important part of preparing for future job applications and the world of work.

## 200 days until the deadline.

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More details will follow shortly regarding process, however students need to start considering where they would like to complete their work experience.

Just like applying for a real job, students will be competing with other students for a limited number of placement opportunities.

By starting early and being proactive, they'll give themselves the best chance of securing a placement that matches their interests and career goals.

# Not sure what you want to do?



- Unifrog is our careers platform designed to help students explore their future options and find courses that are right for them.
- Students can complete quizzes, and search for job roles based on interests, subjects, and skills.

Start with your hobbies, what do you enjoy doing, is there a job or an industry that does this? What skills do you need/want to develop? What jobs utilise these skills?

# If you have any queries:

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Contact

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**Careers Lead**

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For more information, advice, and to hear about last year's students' experiences, check out:

[www.king-ed.suffolk.sch.uk/essentials/careers/](http://www.king-ed.suffolk.sch.uk/essentials/careers/)