



KING EDWARD VI SCHOOL

JOB DESCRIPTION – STUDENT BEHAVIOUR SUPPORT WORKER

Salary Scale/Range: Grade 4 (12-15)

Hours: 32.5 hours per week (08.50 to 15.50), term time only

Responsible to: AHT (behaviour)

Purpose of the Role: To assist the Senior Leadership Team in providing a trauma informed Reset Room enabling senior teachers to supervise and support children after they are no longer able to meet behaviour expectations in lessons.

Duties & Responsibilities:

- Log all students arriving and leaving the room
- Ensure students in the Reset Room are registered on SIMS
- Monitoring Reset Room email and support SLT in responding to emergency situations
- Open Reset Room at 8.45am to support with school uniform
- Provide immediate trauma informed support for any child who is dysregulated or failing to meet basic behaviour expectations
- Take individuals out for individual conversations if they are not willing to Reset (still refusing to hand over a phone, refusing to change uniform etc)
- Take any truanting students to lesson or year base so they are not just choosing to go to the Reset Room
- Take small groups of students out for either intervention work in a break out room or to aid the behaviour in the Reset Room
- Help settle children into the Reset Room ensuring that they are listened to but also meeting our minimum behaviour standards
- Provide basic English, maths or other learning activities to mirror basic classroom expectations
- Liaise with Heads of Year about appropriate follow up following poor behaviour choices
- Support Pastoral Support Managers by ensuring information about behaviour, incidents and challenges are communicated effectively
- Support the safeguarding of students by following the school Safeguarding Policy and liaising directly with the DSL and Safeguarding Officer with students displaying high levels of trauma
- Provide additional afterschool activities and interventions to build positive relationships and support vulnerable students
- Liaise with parents of students struggling to engage with our universal school offer
- Observe behaviour and offer strategic solutions on how behaviour could be changed

Policy and practice

To carry out the duties contained within this job description in a professional and supportive manner and to work towards the agreed aims of the school. In the course of their employment, to act with due care for the health, safety and welfare of themselves, other employees and other persons in accordance with the school's Health & Safety Policy.

PERSON SPECIFICATION
STUDENT BEHAVIOUR SUPPORT WORKER

	Essential	Desirable	How assessed
KNOWLEDGE/QUALIFICATIONS			
Good general education, minimum GCSE Grade C and above in Maths and English. Previous formal education or training, or equivalent experience, plus on the-job-training and experience, NVQ3	*		A
A Levels		*	A
EXPERIENCE			
Proven experience of working with children	*		A/I/R
Proven experience of managing the behaviour of vulnerable students to prevent disaffection and improve attainment		*	A/I/R
Monitoring and evaluating outcomes		*	A/I/R
SKILLS			
Excellent motivational and communication skills	*		A/I/R
Ability to work with clearly defined line management and supervision structures	*		A/I/R
Ability to analyse and interpret data to support student level intervention		*	A/I/R
To work collaboratively with staff, other agencies, parents and carers and gain their confidence		*	A/I/R
Effective ICT skills	*		A/I
An understanding of the wider curriculum beyond school and the opportunities it provides for students and the community		*	A/I/R
High levels of emotional intelligence and understanding of children in who are struggling with behaviour	*		
BEHAVIOUR AND OTHER RELATED CHARACTERISTICS			
Commitment to raising standards and achieving the highest level of achievement for young people within the School	*		A/I
Work in ways that promote equality of opportunity, participation, diversity and responsibility	*		A/I
A commitment to abide by and promote the School's Equal Opportunities, Health and Safety and Child Protection Policies	*		A/I

KEY:

A - Application

R - Reference

I - Interview