



10 July 2024

Dear Parent/Carer,

## King Edward VI School Transition Days 2024

I am writing to let you know some additional and important details about our Transition Days next week, which are on Monday 15 July and Tuesday 16 July 2024.

As you know, each day will start at 8.30am and finish at 3.20pm. Please drop your child at the Spring Lane pedestrian entrance. Please can you also collect them from the same location at 3.20pm. You do not need to let us know of your child's individual travel arrangements.

In order to get the students into the hall and organised into their groups quickly we are allocating colours to each tutor group. We are sharing this information with you in advance, so that your child can proceed directly to their designated area in the small car park next to the Dome. There will be coloured flags in this area so everyone can easily find their group. Members of staff will be on hand to support this process.

Your child's tutor group colour has been sent by email.

Students should wear clothes and trainers suitable for PE, but not their school PE kit. On Monday 15 July please ensure your child also brings the following items:

- Packed lunch
- Bottle of water
- Sunscreen & sun hat
- Waterproof coat
- Any prescribed medicines\*

On Tuesday 16 July please ensure your child brings the following items:

- Packed lunch or £3.50 for school dinner in cash. This will cover the main meal and a drink **or** dessert (If your child is eligible for Free Schools Meals, please ensure you have ordered a meal with Debbie Dunning)
- Bottle of water
- Pencil case
- Any prescribed medicines\*

\*Medicines can be handed into Mrs Skittrall in the First Aid Room by Reception on the first Transition Day. Please ensure that all medicines are in the original packaging and clearly labelled with your child's name and date of birth.

If your child is unwell or will not be attending please can you contact **King Edward VI School** on 01284 761393. It is essential that you do this on the morning of each day your child is absent.

Please note that no changes to tutor groups will be made after the transition days. If you have any concerns please contact [year7@king-ed.suffolk.sch.uk](mailto:year7@king-ed.suffolk.sch.uk) in September to discuss these.

## September Arrangements

The first day of term will be Wednesday 4 September 2024. We will only be inviting Year 7 in on this day, so we can properly induct them to the school. Students need to arrive by 8.45am and proceed directly to the small car park next to the Dome. The school day will finish at the normal time of 3.35pm. PE kit will not be required on this day, but students will need to bring their pencil cases. If your child would like a school meal or snack then you will need to set up and top up your Parent Pay account. A letter with your Parent Pay login details will be sent separately.

If you are travelling by bus on a school route in **September** can you please check the Suffolk Onboard website. Parents can now apply for spare seats if their child is not eligible for Suffolk County Council (SCC) funded school travel. SCC cannot guarantee that a spare seat will continue to be available as this will depend on the number of seats needed for children who are eligible for funded travel. Suffolk County Council re-assess school travel capacity every school term which may mean the offer of a spare seat may have to be withdrawn later in the year. To find out more and to apply please visit [Spare seats - Suffolkonboard](#) or phone the passenger transport team on 0345 606 6173 or email them at [passenger.transport@suffolk.gov.uk](mailto:passenger.transport@suffolk.gov.uk)

If you have any questions relating to the Transition Days or starting in September please email [transition@king-ed.suffolk.sch.uk](mailto:transition@king-ed.suffolk.sch.uk) or contact Mrs Dunning on 01284 761393 ext 252.

Yours faithfully



Miss H Scarlett  
Co-Head of Year 7