



30 June 2023

Dear Parent/Carer,

King Edward VI Transition Days 2023

I am delighted that Year 6 will be joining us on Monday 17 July and Tuesday 18 July 2023 for our Transition Days at King Edward VI School. I am writing to let you know some important details about these days.

Please drop and collect your child at the Spring Lane pedestrian entrance. Members of staff will be on hand to guide them to the Lower Hall to be organised into their groups, meet their Head of Year and listen to an assembly. If you will be collecting your child at the end of the school day, please do so from the same location. You will need to make your own arrangements regarding travel to and from the school. Each day will start at 8.30am and finish at 3.20pm.

On the first day, we will be working with Abbeycroft Leisure Centre to provide outdoor education experiences and opportunities based around developing teamwork and adventure such as climbing, fire lighting, games, archery, and building catapults.

The following day will be based in school and involve activities designed to help them settle in, make friends and feel comfortable in their new school. They will have the opportunity to look around the school, meet their form tutor and experience a variety of lessons taught by subject specialists. They will spend this day with their tutor group. We are currently arranging all of the students into tutor groups. Once this process is complete we will email you with an individual colour. This colour will correspond to your child's tutor group. It will be a huge help and make it much easier to organise them into their tutor groups if you can ensure that they remember their designated colour.

Students do not need to wear their primary school uniform. Instead, we ask that students wear clothes and trainers suitable for PE. Although they might not be doing PE on both days, this should provide comfort and be cooler in the (hopefully) warm weather. Please ensure your child also brings the following items:

- Packed lunch*
- Pencil case (Tuesday only)
- Sunscreen and hat
- Bottle of water
- Any prescribed medicines**

*Students need to bring packed lunch on Monday, however, on Tuesday we will be giving students the option to try a school dinner. If you would like your child to eat a school dinner on this day they will need to bring £3.50 cash with them to pay for a meal deal. This will consist of a hot main and a drink or desert. There will be vegetarian and vegan options available. If they are not having school dinner please provide them with a packed lunch.

If your child normally receives Free School Meals and you would like us to provide a packed lunch for the Monday, please email Debbie Dunning at dd@king-ed.suffolk.sch.uk by Wednesday 5 July. On the Tuesday if your child is entitled to Free School Meals and would like to eat a school dinner they can inform us on the day.

****Please send any medication in with your child. They can be handed into Mrs Brown in the First Aid Room on the first Transition Day. Please ensure that all medicines are in the original packaging and clearly labelled with your child's name and date of birth.**

If your child is unwell on the day please contact the school on 01284 761393. It is essential that you do this on the morning of each day your child is absent. **If you know in advance that your child is unable to attend any or all of these days** or if you have any questions relating to transition please email transition@king-ed.suffolk.sch.uk or contact Debbie Dunning on 01284 761393 ext: 252.

We are excited that we can offer Year 6 a chance to visit us this year and very much look forward to welcoming them to King Edward VI School.

Yours faithfully,



Mr R Herbert
Assistant Headteacher