



26 April 2023

Dear Parent/Carer

## **Welcome to King Edward VI School**

We are very pleased that your child will be joining us in September 2023, and hope that their time here at King Edward VI School will be happy and successful. We trust that this marks the beginning of a positive partnership between us.

## **Transition evening**

An appointment has been made for you on Tuesday 25 April 2023 at 5.30pm to attend a Transition Information Evening with your child to find out how we will be supporting the transition from primary school. You and your child will also have the opportunity to learn more about the school. It is very important that you attend this appointment. Numbers are limited to two adults and one child on this occasion. The evening will last for approximately one hour.

## **Special Educational Needs and Disabilities (SEND)**

A member of our SEND team will be on hand during the transition evening to organise the sharing of relevant information before September 2023.

## **Admission form**

We will ask that you complete an online admission form. We will send you a separate email that will include the webpage and login details for our online admissions portal. If you have any problems completing this form please contact Mrs Dunning by phone (01284 761393 ext. 252) or email ([transition@king-ed.suffolk.sch.uk](mailto:transition@king-ed.suffolk.sch.uk)).

## **Uniform**

Details regarding the school's uniform requirements are available from our [school website](#). In order to keep costs down, most of our uniform is readily available in shops and supermarkets but for the branded items, Aubyn Davis (uniform suppliers) offer a system which can be accessed via their website [www.aubyndavies.co.uk](http://www.aubyndavies.co.uk).

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### **School transport**

If your child is eligible for Suffolk County Council (SCC) funded school travel you will be contacted by the 31 March 2023. If you do not hear by this date, please contact the passenger transport team on 0345 6066173 or email them at [passenger.transport@suffolk.gov.uk](mailto:passenger.transport@suffolk.gov.uk). You will need to opt-in if you would like your child to use this service at [www.suffolkonboard.com/optin](http://www.suffolkonboard.com/optin) between 1 April 2023 and 31 May 2023. For more information on the SCC school travel policy and getting your child to school please visit; [www.suffolkonboard.com/school-travel](http://www.suffolkonboard.com/school-travel)

### **Next steps**

Finally, if you have decided not to take up the offer of a place at this school, please let both the Area Education Office and us know as a matter of importance.

We look forward to meeting you soon.

Yours faithfully

A handwritten signature in blue ink that reads "D. O'Regan" followed by a horizontal line.

Mr Deri O'Regan  
Headteacher