



## KING EDWARD VI SCHOOL

### JOB DESCRIPTION/PERSON SPECIFICATION MUSIC TECHNICIAN

<b>Salary Scale/Range:</b>	Grade 3 (4-6)
<b>Hours:</b>	20 hours per week, term time plus one week (39 weeks)
<b>Responsible to:</b>	Subject Leader of Music

#### **Purpose of the Role:**

To support the Music team in delivering high-quality teaching to all students.  
To support the extra-curricular activities within the department.

#### **Job Context:**

The post-holder must work on their own initiative. Supervision will be readily available from the Subject Leader and other Music Teaching staff.

#### **Key Responsibilities:**

- Support student recordings for both GCSE and KS3 lessons
- Management of equipment for lessons and extra-curricular activities (in particular the setting up and management of live-sound equipment e.g. setting up speakers, amps, microphones and mixing for a variety of events such as school concerts and open-mic sessions)
- Managing studio equipment and to include general day to day maintenance, movement of equipment
- Support within lessons as and when required and at the direction of the Teacher
- Helping students to get the most out of learning experiences
- Order and monitor equipment to ensure that the resources are available for lessons so that lessons run smoothly
- Undertake regular equipment checks to ensure safe storage and to ensure the health and safety of students and staff
- Ensuring a safe environment, addressing any health and safety issues
- Reporting any equipment or other maintenance issues promptly
- Offer expertise knowledge within the area of Music Technology
- Support whole-school events as appropriate

#### **Experience:**

- Good level of general education together with good literacy and numeracy skills.
- Background within Music and a good knowledge of the technology used within this area
- Experience of working with live-sound equipment
- Use of other associated IT equipment
- Knowledge of policies and procedures relating to child protection, safe guarding, health, safety, security, equal opportunities and confidentiality – training will be offered in this area.

**Scope for impact:**

The post-holder provides advice and assistance in meeting the practical needs of the Music curriculum.

The post-holder is jointly responsible for the equipment and resources within the department fit for use in the various lessons.

Encouragement will be given to support and run extra-curricular activities.

**CPD:**

Quality training will enhance a Technician's role within the team. Training will be offered and should be kept up-to-date whilst in post.

- Safeguarding Training
- Fire Awareness in Education
- General Health & Safety
- Manual Handling
- Mental Health in Education
- Other CPD opportunities as appropriate