



King Edward VI School

Admissions – Frequently asked questions

What are our admissions criteria?

Children who have a statement of Special Educational Needs (SEN) or an Education, Health and Care plan (EHC plan) which names the school must by law be offered a place at that school.

- 1) Looked-after children (children in care) and previously looked after children
- 2) Siblings (children who are brothers and sisters of, or who live as a family at the same address) of pupils who are already at the school or who have already been offered a place, and who will still be there at the time of admission.
- 3) Children who are ordinarily resident in the catchment area.

Places will be allocated in the following priority order:

- a) If the school is voluntary controlled, children whose parents/carers are applying on the grounds that the child and/or the family are practising members of the Church of England. (You must complete a supplementary information form. This form must specifically state that you and/or your child are a practising member of the Church of England and that you and/or your child go to church regularly, that is to say at least once a month.)
- b) Children who live nearest to the school. We will measure the distance by a straight line ('as the crow flies'). All straight line distances are calculated electronically by Suffolk County Council using data provided jointly by the Post Office and Ordnance Survey.
- 4) Children who live outside the school's catchment area in the same priority order as set out in (a) and (b) above.

Where is our catchment?

A catchment map is available on request or can be downloaded from Suffolk County Council website <http://www.suffolk.gov.uk>

Where can I find more details?

On our school website www.king-ed.suffolk.sch.uk

What form do I need to complete?

CAF 1 – Common Admission form. It is available on request or can be downloaded from Suffolk County Council website <http://www.suffolk.gov.uk>

Do I need a Supplementary Information Form (SIF)?

A supplementary form is needed if are applying on the grounds that the child and/or the family are practising members of the Church of England. (This form must specifically state that you and/or your child are a practising member of the Church of England and that you and/or your child go to church regularly, that is to say at least once a month.)

Where do I send the SIF?

Suffolk County Council Admissions Team, Endeavour House, 8 Russell Road, Ipswich, IP1 2BX. We recommend that you get proof of posting.

Can I apply online?

Yes you can. Any paper applications must be sent to Suffolk County Council Admissions Team, Endeavour House, 8 Russell Road, Ipswich, IP1 2BX. We recommend that you get proof of posting.

Do I need to choose three schools?

We recommend that you choose three schools. Your application will be considered in order of your preferred choices.

If I complete a paper application, where do I send it?

Suffolk County Council Admissions Team, Endeavour House, 8 Russell Road, Ipswich, IP1 2BX. We recommend that you get proof of posting.

What is the closing date for applications?

Applications must be received by Suffolk County Council by 31 October 2020.

When will I know if my child has been offered a place?

If you apply online, an email will be sent on Monday 1 March 2021. If you make a paper application, a letter will be sent on 1 March 2021.

Will there be a waiting list?

Suffolk County Council will hold a waiting list 31 December 2021. This list is subject to change.

What is our pupil admission number (PAN) for year 7?

240

Where can I find the brochure explaining the admissions process?

The Suffolk County Council Directory of Schools and the Admissions to Schools in Suffolk brochure can both be downloaded from Suffolk County Council's website <http://www.suffolk.gov.uk>

Who can help me with any questions that I still have?

Please contact Debbie Dunning at this school on 01284 761393 ext 252 or email dd@king-ed.suffolk.sch.uk