

King Edward VI School

Inspiring young people in Bury St Edmunds since 1550



Transition Pack 2020

transition@king-ed.suffolk.sch.uk

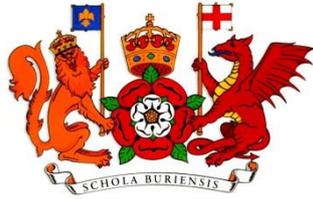
Contents

| | Page number |
|---|-------------|
| Welcome from the Headteacher | 3 |
| Attendance | 4 |
| Behaviour | 5 |
| Cashless catering and biometric system | 5 |
| Communication | 6 |
| Enrichment opportunities | 7 |
| Go4Schools | 8 |
| Home-school agreement | 9 |
| Mobile phones | 10 |
| ParentPay | 10 |
| Pastoral system | 10 |
| Praise and rewards | 10 |
| Privacy notice | 11 |
| Pupil Premium | 15 |
| Safeguarding | 17 |
| Timings of the school day | 17 |
| Uniform expectations | 18 |
| FOKES | 20 |

'At King Edward VI School there are so many opportunities to explore my interests and creativity.'

Amelia, Year 8





Welcome

Dear Parent/Carer,

I am delighted to welcome you to our school. Whether you have a child here already, or you are completely new to us, I hope that you will find the information contained in this booklet of use as your child prepares to join us in September. We are all looking forward to developing our partnership with you to ensure the very best education for your son or daughter.

We are proud of our ethos and our Core Values of respect, aspiration and creativity. We think that kindness, compassion, courage and determination are key to living a life of genuine fulfilment and we provide a fabulous range of opportunities to enable this. As a Church of England School, we are committed to helping your child develop both spiritually as well as academically. Our values and aspirations will be important to you too, and you will find they are central to our work and our careful nurturing of your child.

You may already have noticed the warmth and enthusiasm of our staff, and you will find that we are very approachable. This booklet contains a basic overview of our work and expectations. More comprehensive information is available during the transition process – this year we are conducting much of this online, for obvious reasons, so please visit the 'Starting Secondary School' page on our website for the latest information. If, at any point, you have any kind of worry or concern, no matter how small, please do not hesitate to ask.

Starting secondary school can be a very daunting time for children, and their parents. This is particularly the case as we can't meet you in person yet! We understand that, but would urge you and your child to try to enjoy the process. He or she should make a resolution to get involved in as many of the opportunities available here as possible. We find that nerves quickly settle, new surroundings soon become familiar, and lasting friendships are forged in the first few weeks and months of your child's life at secondary school.

We will do everything we can to ensure your son or daughter has a happy and successful time at King Edward VI School. We know that communication is key – your feedback is always welcome. It is, in fact, essential if we are to improve.

I look forward to welcoming you in the coming months. Thank you for choosing our school.

Yours sincerely,

Lee Walker

Headteacher

Attendance

Here is an overview of our work and expectations. Most sections have been written with a view to your child reading the booklet him or herself. We have done this in support of your son or daughter's developing sense of independence.

The reasons good attendance is important:

Regular attendance will help you to make the most of the opportunities here at King Edward VI School. It will help you to:

- keep up with your school work and gain the best results you can
- get a job - employers like people who are reliable.

N.B. Your school attendance figures are shown on all school reports and references.

The register is called promptly at 8.55am, and at the start of every lesson. Being late for registration, without good reason, can result in a lunchtime detention.

What to do if you are late:

- If you arrive after 8.55am you should go to your tutor base. You will be marked late, and the number of minutes will be recorded
- If you arrive after 9.15am you should report to Reception and sign in, writing down your time of arrival and the reason for your lateness.

Acceptable reasons for emergency absences include:

- illness
- emergency dental/medical appointments (please ensure that routine appointments are held after-school, or during school holidays).

On each day of an unforeseen absence, we require your parent or guardian to contact the school to let us know the situation. You will need to bring in a note in your organiser, a letter, or have an email sent to the school on your return, detailing the reason for your absence. This will be kept on your file.

Other foreseen absences include:

- day of religious observance
- family bereavement
- attendance at an interview for a job or a school
- extended family visits abroad.

All of these would require the completion of a leave-of-absence form before the event. The school will not authorise absence for day trips, visiting relatives, shopping, birthdays, looking after brothers or sisters, or family holidays.

You will need a note or email from your parents to explain all absences from school. You will also need a note if you arrive at school after 9.15am. If you do not bring a note, or the explanation is unsatisfactory, the absence will count as unauthorised and will be shown, as such, on your attendance report on Go4Schools.

Behaviour

We expect high standards of behaviour in and around school. You are also expected to represent us positively on the way to and from school each morning and afternoon, including when you are on the bus, in town, and on trips and visits.

When in school you must:

- be on time
- be courteous to other students and staff, for example by holding doors open for others
- do as you are told by members of staff
- behave sensibly during breaks and lunchtimes
- walk, rather than run, in the corridors
- eat and drink in the dining hall and other designated areas only
- look after the school buildings and displays
- put all litter in bins
- not bring dangerous items into school (including knives, other weapons of any kind, laser pens and aerosols)
- wear correct uniform at all times.

Cashless catering & biometric system

We use a cashless catering system that enables us to provide a high-quality, efficient service. Our aim is for you to have as much time eating, engaging in extra-curricular activities and being with friends, and as little time standing in queues, as possible.

The system incorporates the latest biometric technology and eliminates the need for you to carry cash with you. It works as follows: all students will be registered using a secure fingerprint recognition system. As the finger scan is taken, it is automatically converted to a numerical form. No register of the fingerprint is kept and it is impossible to reconstruct a fingerprint from the numeric reference. There is no need for students to carry cash or cards as the system will recognise their thumb at the tills and revaluation pay points.

Any amount of money can be paid into a student's account, and money spent on food and drink will be deducted on a daily basis. There are three payment options available: online via ParentPay, coin/note payments at the two revaluation pay-points in school, and parents may also pay by cheque via Student Services. A daily spend limit of £6.00 will be programmed into the system. This can be increased or decreased for an individual student, by written request to the school.

We also use the biometric system for P.E. lesson registration.

'King Edward VI School has been the best experience I have ever had. I've represented the school in different ways: clubs, choir and the whole-school production of 'Sister Act'. I was the only pupil from my primary school who came, but I made friends really quickly and so will you!'

Alfredo, Year 8



Communication

We aim to keep parents and carers well-informed of our work and developments. Here's how:

Facebook

Facebook is a hugely convenient tool for keeping parents up-to-date with our students' news and successes. Find it here:

<https://www.facebook.com/KingEdwardVISchool>

Website

You will find that our website holds lots of important information. Find it here:

<http://www.king-ed.suffolk.sch.uk>

Email

We use email rather than paper communication. We try to limit the number of messages we send out, and relevant messages are sent to everyone who has parental responsibility. If you do not use email, we can arrange to write or to phone you instead.

Twitter

We have various Twitter feeds, including for subjects and debating. Our main Twitter feed is used to announce and celebrate successes. You can follow us here:

<https://twitter.com/KingEdVISchool>

Texting

We use a system called Truancy Call to contact those with parental responsibility if their child is missing from school. If we have a concern, we will phone or text you.

Celebrate

Each term we produce a magazine showcasing the achievements of our students. It is published online here:

<http://www.king-ed.suffolk.sch.uk/celebrate/>

Staying in touch

If you need to contact a member of staff, the best starting point is usually email as they are so often teaching or in meetings when in school, please allow staff two working days to respond to a routine query. Staff email addresses comprise their staff code (which can be found on our website (<https://www.king-ed.suffolk.sch.uk/wp-content/uploads/2016/10/Staff-List.pdf>)) and then a common email stem (@king-ed.suffolk.sch.uk). For example, Peter Hurry (HY) is HY@king-ed.suffolk.sch.uk.

'There are so many opportunities at King Edward VI School. The teachers are supportive, the facilities are amazing and the school really encourages us and helps us to achieve our best.'

Katie, Year 8



Enrichment opportunities

As part of your experience at King Edward VI School, we would like you to join one or more of our many clubs, societies or teams. There are a wide range of activities to get involved in. We know from our current and former students that being involved has been the feature which has made their life at King Edward VI really special.

If there is an activity you like the look of, but you need more information about, then ask someone about it. Whatever you decide, the best time to get involved is straight away, so you can settle in, make new friends and enjoy developing your skills and confidence further. Your tutor and older mentors in your tutor group will talk things through with you and, if you like, go along to a club with you, to set you on your way. As with everything, all you need to do is ask. If there is a club you would like to get started, talk to your tutor or Head of College about getting it set up.

PE and Sport (all for both boys and girls)

- Sports leadership or coaching
- Helping with festivals
- Badminton
- Football
- Netball
- Rugby
- Hockey
- Cricket
- Tennis
- Athletics
- Basketball
- Fitness suite
- Dodgeball
- Cross-country / running
- Volleyball
- Handball
- Judo
- Trampolining
- Table-tennis
- Rounders
- Dance
- Masterclasses?
- Softball
- Golf
- University visits?

Competition Entries

- Equestrian
- Angling
- Swimming

Performing Arts

- Various theatre trips
- Shanghai Advanced Leadership Exchange
- Dance clubs
- School production
- Dance show
- Royal Ballet School project (3Volution)
- Performances at ceremonies / festivals
- Shakespeare in Schools
- Drama clubs

Musical activities

- Peripatetic lessons
- Symphony Orchestra
- Ex Silentio (Chamber choir)
- No Girls Allowed (Yr 7-9 boys' choir)
- Kingettes (Girls' choir)
- Eddie's Voices (Girls' choir)
- Eddie's instruments (junior ensemble)
- Trips and visits
- Soul Band
- Wind band
- Clarinet group
- Brass group
- Music Tech. club
- Music drop-in
- School concerts
- Cathedral performances
- Festival performances

Academic

- Debating Society
- Maths Roadshow
- Maths Surgery (support club)
- Science Club
- Poetry Live!
- English 'Surgery' (support club)
- Book Club
- English Society
- Creative Writing Club
- History Society
- Media workshops
- Arts clubs/workshops
- PiXL Edge
- Latin

Go4Schools

As part of our commitment to sharing information about our students' progress on a regular basis, we operate an on-line reporting system. The programme allows you to access a wide range of information relating to your child's education including:

- Student timetable
- Homework tasks
- Attendance information
- Behaviour records
- Attainment data

If you have a child currently in the school, you will already have a Go4Schools login. For those parents new to the system, you will receive an email in September with details of how to register. Guidance is also available in the Essentials section of our website.

Once you have logged in, you will also be able to download the Go4Schools Mobile App onto your smartphone, allowing you to have this information at your fingertips.

If you do not register your email address with King Edward VI School, you will not be able to log onto Go4Schools. Please inform us if you require a paper copy of progress reports.

We hope you will find having regular access to up-to-date information about your child useful and informative. Please do not hesitate to contact us if you have any queries regarding Go4Schools.

Home-School Agreement

The school will:

- provide a safe, well-ordered and caring environment in which students are treated with respect
- promote a set of values which supports the ethical and moral development of the school community
- provide a balanced curriculum appropriate to the needs of individual students, setting high expectations for all
- provide, and encourage students to engage with a range of extra-curricular activities and opportunities
- give parents/carers early information about any concerns or problems affecting their child's work or behaviour
- set, mark and monitor homework in line with the school's arrangements/policies and provide facilities for students to do homework at school
- provide three progress checks each year is this definitely still the case for all year groups?
- arrange Parents' Evenings during which students' progress will be discussed
- keep parents/carers informed about school activities through emails and online updates.

Signed: 

(Headteacher)

Date: April 2020

Parent/Carer

I will:

- ensure that my child attends school regularly, on time, properly equipped and in the correct uniform
- make early contact with the school to discuss any matters which might have a bearing on my child's progress, well-being or behaviour
- avoid taking family holidays during term time
- support the school policy and guidelines for behaviour
- ensure my child is supported in the completion of homework and other opportunities for learning outside school
- attend Parents' Evenings and discussions about my child's progress
- be aware of the school's policy regarding photographs and videos of students for promotional purposes, and write to the school if I wish my child not to be included
- agree that my child may attend low-risk off-site activities (e.g. sports events) and after-school practices and rehearsals

Signed: Date

Student

I will:

- represent the school positively whenever I am wearing school uniform
- attend school and lessons regularly, on time and properly equipped
- abide by the school dress code
- do classwork and homework to the best of my ability
- behave properly and responsibly at all times
- follow the school's policy on computers, mobile phones and music players
- treat other students, staff and visitors with respect
- complete homework to a high standard and on-time

Signed: Date

Mobile phones, money and music players

Money and items of value should not be brought into school unless strictly necessary. Mobile phones and music players must be kept switched off and out of sight, at all times on the school premises. Use of mobile phones is prohibited – this includes making or receiving calls, writing or reading text messages, taking or looking at photographs or videos, listening to music, using apps, and checking the time. The only exception is when a teacher explicitly requests that students use their phones in a lesson for educational purposes.

In a case of emergency, or a particular need, students should ask a member of staff for permission to use their phone in an office. Mobile phones and music players seen or used in school will be confiscated and lead to an afterschool detention. Parents may be asked to come in to collect the device. Note that the school does not accept any liability for loss or theft of property. You can ask about lost property at Reception.

ParentPay

We accept electronic payments using credit/debit cards for the purchase of general stationery and payment for school trips. This process is facilitated by ParentPay. It offers you the freedom to make payments whenever and wherever you like (24 hours a day, 7 days a week), safe in the knowledge that the technology used is secure.

The system uses a secure online account, activated by a unique username and password. If you have two or more children at the same school, you can merge their accounts, once logged into ParentPay.

Making a payment is straightforward and ParentPay holds an electronic record of your payments to review at a later date. No card details are stored in any part of the system. Once you've activated your account you can make online payments straight away. You will need to visit our school website www.king-ed.suffolk.sch.uk, click on the ParentPay link (via the Parent tab), click on the 'Login' button and simply enter your username and password.

Pastoral system

Our pastoral care system is organised into six Colleges. They are named after well-known Suffolk estates: Elveden, Hengrave, Ickworth, Kentwell, Melford and Wyken. College tutor groups are made up of approximately 25 students from Years 7 to 11. This vertical system helps to provide excellent care and support, giving students the opportunity to remain with the same tutor and Head of College for up to five years.

Praise and rewards

Our school culture is based on celebrating everyone's talents and achievements. We do this in many ways – by saying 'well done', by sending letters and postcards telling your parents about your successes, via our Facebook page, through our magazine 'Celebrate!', with achievement stickers which you can put in your organiser, and through our twice-yearly achievement assemblies.

KING EDWARD VI SCHOOL - PRIVACY NOTICE FOR PARENTS/CARERS

Under data protection law, individuals have a right to be informed about how the school uses any personal data that we hold about them. We comply with this right by providing 'privacy notices' (sometimes called 'fair processing notices') to individuals where we are processing their personal data.

This privacy notice explains how we collect, store and use personal data about individuals we employ, or otherwise engage, to work at our school.

We, King Edward VI School, Grove Road, Bury St Edmunds, IP33 3BH, are the 'data controller' for the purposes of data protection law.

Our Data Protection Officer is Mrs M Shaw.

The personal data we hold

Personal data that we may collect, use, store and share (when appropriate) about students includes, but is not restricted to:

- Contact details, contact preferences, date of birth, identification documents
- Results of internal assessments and externally set tests
- Student and curricular records
- Characteristics, such as ethnic background, eligibility for free school meals, or special educational needs
- Exclusion information
- Details of any medical conditions, including physical and mental health
- Attendance information
- Safeguarding information
- Details of any support received, including care packages, plans and support providers
- Photographs
- CCTV images captured in school

We may also hold data about students that we have received from other organisations, including other schools, local authorities and the Department for Education.

Why we use this data

We use this data to:

- Support student learning
- Monitor and report on student progress
- Provide appropriate pastoral care
- Protect student welfare
- Assess the quality of our services
- Administer admissions waiting lists
- Carry out research
- Comply with the law regarding data sharing

Our legal basis for using this data

We only collect and use students' personal data when the law allows us to. Most commonly, we process it where:

- We need to comply with a legal obligation
- We need it to perform an official task in the public interest

Less commonly, we may also process students' personal data in situations where:

- We have obtained consent to use it in a certain way
- We need to protect the individual's vital interests (or someone else's interests)

Where we have obtained consent to use students' personal data, this consent can be withdrawn at any time. We will make this clear when we ask for consent, and explain how consent can be withdrawn.

Some of the reasons listed above for collecting and using students' personal data overlap, and there may be several grounds which justify our use of this data.

Collecting this information

While the majority of information we collect about students is mandatory, there is some information that can be provided voluntarily.

Whenever we seek to collect information from you or your child, we make it clear whether providing it is mandatory or optional. If it is mandatory, we will explain the possible consequences of not complying.

How we store this data

We keep personal information about students while they are attending our school. We may also keep it beyond their attendance at our school if this is necessary in order to comply with our legal obligations. Our Record Retention Schedule sets out how long we keep information about students and is available on the school website.

Data sharing

We do not share information about students with any third party without consent unless the law and our policies allow us to do so.

Where it is legally required, or necessary (and it complies with data protection law) we may share personal information about students with:

- Schools that student's attend after leaving us
- Our Local Authority – to meet our legal obligations to share certain information with it, such as safeguarding concerns and exclusions
- The Department for Education
- The student's family and representatives
- Educators and examining bodies Ofsted
- Suppliers and service providers – to enable them to provide the service we have contracted them for, including cloud based educational and administrative programmes to support student learning and communication eg. Parentpay and Go4Schools
- Financial organisations
- Central and local government
- Survey and research organisations
- Health authorities
- Security organisations

- Health and social welfare organisations
- Professional advisers and consultants
- Charities and voluntary organisations
- Police forces, courts, tribunals

National Student Database

We are required to provide information about students to the Department for Education as part of statutory data collections such as the school census.

Some of this information is then stored in the [National Student Database](#) (NPD), which is owned and managed by the Department and provides evidence on school performance to inform research.

The database is held electronically so it can easily be turned into statistics. The information is securely collected from a range of sources including schools, local authorities and exam boards.

The Department for Education may share information from the NPD with other organisations which promote children's education or wellbeing in England. Such organisations must agree to strict terms and conditions about how they will use the data.

For more information, see the Department's webpage on [how it collects and shares research data](#).

You can also [contact the Department for Education](#) with any further questions about the NPD.

Youth support services

Once our students reach the age of 13, we are legally required to pass on certain information about them to Suffolk County Council, as it has legal responsibilities regarding the education or training of 13-19 year-olds.

This information enables it to provide youth support services, post-16 education and training services, and careers advisers.

Parents/carers, or students once aged 16 or over, can contact our Data Protection Officer to request that we only pass the individual's name, address and date of birth to Suffolk County Council.

Transferring data internationally

Where we transfer personal data to a country or territory outside the European Economic Area, we will do so in accordance with data protection law.

Parents and students' rights regarding personal data

Individuals have a right to make a '**subject access request**' to gain access to personal information that the school holds about them.

Parents/carers can make a request with respect to their child's data where the child is not considered mature enough to understand their rights over their own data (usually under the age of 12), or where the child has provided consent.

Parents also have the right to make a subject access request with respect to any personal data the school holds about them.

If you make a subject access request, and if we do hold information about you or your child, we will:

- Give you a description of it
- Tell you why we are holding and processing it, and how long we will keep it for
- Explain where we got it from, if not from you or your child
- Tell you who it has been, or will be, shared with
- Let you know whether any automated decision-making is being applied to the data, and any consequences of this
- Give you a copy of the information in an intelligible form

Individuals also have the right for their personal information to be transmitted electronically to another organisation in certain circumstances.

If you would like to make a request please contact our Data Protection Officer.

Parents/carers also have a legal right to access to their child's **educational record**. To request access, please contact our Data Protection Officer is Mrs M Shaw.

Other rights

Under data protection law, individuals have certain rights regarding how their personal data is used and kept safe, including the right to:

- Object to the use of personal data if it would cause, or is causing, damage or distress
- Prevent it being used to send direct marketing
- Object to decisions being taken by automated means (by a computer or machine, rather than by a person)
- In certain circumstances, have inaccurate personal data corrected, deleted or destroyed, or restrict processing
- Claim compensation for damages caused by a breach of the data protection regulations

To exercise any of these rights, please contact our Data Protection Officer data.protection@king-ed.suffolk.sch.uk

Complaints

We take any complaints about our collection and use of personal information very seriously.

If you think that our collection or use of personal information is unfair, misleading or inappropriate, or have any other concern about our data processing, please raise this with us in the first instance.

To make a complaint, please contact our Data Protection Officer.

Alternatively, you can make a complaint to the Information Commissioner's Office:

- Report a concern online at <https://ico.org.uk/concerns/>
- Call 0303 123 1113
- Or write to: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Contact us

If you have any questions, concerns or would like more information about anything mentioned in this privacy notice, please contact our **Data Protection Officer**: Mrs Shaw data.protection@king-ed.suffolk.sch.uk

This notice is based on the [Department for Education's model privacy notice](#) for students, amended for parents and to reflect the way we use data in this school.

Pupil Premium

Pupil Premium is additional funding the school receives for students in Years 7 – 11 who are:

- eligible for and in receipt of free school meals, or have been in the last 6 years
- looked-after children
- children of members of HM Armed Forces

Students entitled to Pupil Premium funding may be eligible for additional support on resources but most of the money is used to support their learning.

Please note the funding received is not ring-fenced per qualifying student, but used by the school within the Pupil Premium Strategy, details of which are available on our school website (see link below).

Funding is used in a variety of ways including:

- 1:1 tuition sessions in Maths and English for some identified students
- A Study Club after school four times a week until 5.30pm. Staff are available to help students, including our specialist Intervention Tutors on specific evenings
- Breakfast Club, available to all students from 8.15 am – 8.45 am every day (porridge, sausage baguettes, bacon rolls, hot drinks and fruit)
- Additional exam revision opportunities
- Materials and equipment including a comprehensive range of revision guides and other aids to study
- Enabling Pupil Premium students to participate actively in a wide range of extra-curricular activities (both in and out of school) and to take part in school visits both in the UK and abroad
- Careers advice and guidance to support their pathways to further education and a future career
- Pastoral support
- Workshops to improve resilience, aspiration and motivation
- Counselling/CBT therapy to help students with emotional and well-being issues.

Monitoring and Impact

Every student eligible for Pupil Premium support is individually monitored, and detailed records are kept of all interventions and support, academic progress, attendance, participation and well-being.

Full details of Pupil Premium funding and progress reviews can be viewed by following this link: <https://www.king-ed.suffolk.sch.uk/pupil-premium/>

Eligibility

Your child will get free school meals if you receive any of the following:

- Income Support
- Income-based Job Seeker's Allowance
- Income-related Employment and Support Allowance
- Guarantee element of State Pension Credit
- Child Tax Credit but **no element of Working Tax Credit** and have an annual income (as assessed by HM Revenues & Customs) that does not exceed £16,190
- If you are supported under Part VI of the Immigration and Asylum Act 1999
- Working Tax Credit during the four-week period immediately after your employment finishes or after you start to work fewer hours per week
- Universal Credit (provided you have an annual net earned income of no more than £7,400 (£616.67 per month), as assessed by earnings from up to three of your most recent assessment periods).

To check if your child is eligible, apply online <https://secure.suffolkcc.gov.uk/ems/live/CitizenPortal/en> for an immediate response or call 0345 606 6067 for advice.

'There are so many great opportunities at King Edward VI School. The clubs are amazing. There is something for everyone!'

Ciara, Year 8



Safeguarding

The purpose of King Edward VI School Safeguarding policy is to provide a secure framework for the school in safeguarding, and promoting, the welfare of those students who attend the school. The policy aims to ensure that:

- all students are safe and protected from harm
- other elements of provision and policies are in place to enable students to feel safe and adopt safe practices
- staff, students, governors, visitors, volunteers and parents are aware of the expected behaviours and the school's legal responsibilities in relation to its students.

The school's Designated Safeguarding Leads (DSLs) are:

- Mrs Beverley Tucker (Deputy Headteacher)
- Mr Tom Spillane (Assistant Headteacher)
-

Our Deputy Designated Safeguarding Lead (DDSL) is:

- Mrs Susan Sweny (Pastoral Support Manager)

The full Safeguarding Policy can be viewed by following this link:

<https://www.king-ed.suffolk.sch.uk/wp-content/uploads/2020/02/Safeguarding-Policy-October-2019.pdf>

Timings of the school day

We have a four-period day, with no bells:

| | |
|---------------|-----------------------------|
| 8.55 – 9.15 | Registration and tutor time |
| 9.15 - 10.30 | Lesson 1 |
| 10.30 – 10.50 | Break |
| 10.50 – 12.05 | Lesson 2 |
| 12.05 – 1.20 | Lesson 3 |
| 1.20 – 2.20 | Lunch |
| 2.20 – 3.35 | Lesson 4 |

'Lessons are engaging and really good fun. I love the range of subjects and the teachers are really helpful.'

Harry, Year 8



Uniform expectations



Wearing correct school uniform is an essential part of being a student at King Edward VI School. We have high expectations of our students and expect you to dress correctly. No student is allowed into lessons without the correct uniform, unless with a medical note.

To avoid confusion and unnecessary expense, the guidelines below have been written to make clear our uniform requirements. More detailed guidance is available on the school website.

Questions should be raised with us before buying item(s) which may not conform to our expectations.

Our school uniform and PE kit is available from Aubyn Davies in town. For those parents/carers wishing to make internet purchases, the same uniform and PE kit is available via their online shop at www.canddschoolwear.co.uk. Purchases from supermarkets and department stores must match the school uniform requirements in terms of style and length.

Jewellery is not encouraged. Students may, however, wear one small stud (no larger than 1 cm diameter) in each ear. One small 'traditional' metal chain or necklace may be worn, but no other jewellery (including coloured necklaces). No rings or bracelets. No other piercing is allowed (e.g. nose-, tongue- or eyebrow-studs).

Any t-shirt worn beneath the school shirt must be plain white and must not extend below the shirt.

Hairstyles which are 'extreme' or attract undue attention are not allowed – e.g. shaven styles or dyed hair (unless natural in colour and appearance). It is important to check with a Head of College before having a hairstyle which may be considered inappropriate.

Hats, caps and other headgear (e.g. large hairbands/bandanas) should not be worn on the school site except out of doors as protection from the sun in summer.

Please name all items of equipment, clothing and shoes.

| Requirements | Guidance notes |
|---|---|
| <ul style="list-style-type: none"> The school's black v-neck jumper, with embroidered school crest, must be worn at all times. Teacher has to give permission for pullover to be taken off in class. | <ul style="list-style-type: none"> No other pullover, cardigan or sweatshirt may be worn. Jumpers are compulsory from September to Easter. |
| <ul style="list-style-type: none"> White shirt with embroidered school crest Shirts are short-sleeved and must always be tucked in | <ul style="list-style-type: none"> No plain white or polo shirts may be worn. |
| <ul style="list-style-type: none"> Plain black (not grey), tailored trousers. | <ul style="list-style-type: none"> No trousers which are: denim, corduroy, cut away at the bottom, tight-fitting, leggings-style, showing stitched-on pockets or dragging on the floor Belts must be black and in a plain style; no chains If in doubt, send a photo or seek advice before buying. |
| <ul style="list-style-type: none"> Optional: skirts, which must match the official school skirt: tailored, pleated and is one credit card width above the knee. | <ul style="list-style-type: none"> No other type of skirt may be worn (e.g. ribbed, puffed, body-con or made of stretchy fabric) Skirt must not be rolled up at the waist. If in doubt, please send a photo to the Head of College for approval before purchasing. |
| <ul style="list-style-type: none"> Sensible, black shoes with black soles must be worn, along with black or white matching socks. Socks (white or black) or tights (black or neutral) may be worn with a skirt (not both). | <ul style="list-style-type: none"> The following are not allowed: plimsolls, trainers; canvas or casual shoes; large/coloured or decorated shoes/boots We expect traditional, well-constructed, weatherproof, leather (or leather-type) shoes, with a low heel and appropriate sole. |
| <ul style="list-style-type: none"> Outdoor coats, with a zip or buttons may be worn in public areas of schools, but not in classrooms, the Library, or in assemblies. | |

Compulsory PE kit for all students

Black base layer

Red & black King Edward VI reversible sports shirt

Red knee-length sports socks

Red & black King Edward VI polo shirt

Black shorts

Football or astro boots (boys and girls)

Training shoes

Gum shield

Shin pads

Optional items of PE kit

Black skort for girls (sport skirt with built in shorts)

Black tracksuit bottoms

Black King Edward VI sports fleece coat.

FOKES – Friends of King Edwards School

We would love you to join the Friends of King Edwards School PTA.

There are plenty of ways to get involved including:

- School discos
- Raffles
- Chocolate Bingo
- Family Quiz Evening
- Cheese and Wine Evening

In addition to this, FOKES operate the '200 Club', a monthly draw with cash prizes that anyone can enter for £1 a month.

If you would like to join FOKES, attend their meetings or can offer any help, skills or services, then please contact fokescommittee@gmail.com.



