

Student Log-in Details

You have all been given access to **Go4Schools** and **Microsoft 365** (*this is a cloud service that allows you to create, share and store Microsoft documents*)

Tutor Bulletin
GO4Schools
Media Watch
School Website
Moodle (VLE)
Office 365 Portal
Submit to Celebrate!
UCAS Apply
This Girl Can Survey
Shanghai Research

If you are logging on from the school intranet, there is a Go4Schools and Office 365 (email) link on the left hand side of the screen.

Firstly, go to

www.go4schools.com



and select the **'student'** icon at the top of the page.

Scroll down to **'first time user'** and enter your SCHOOL EMAIL ADDRESS:

Xxxx@student20**.king-ed.suffolk.sch.uk

(xxxx = student number ** = when your year group started at the school, eg 2014 if you are Year 10 student)

A password will be sent to your new email account.

Secondly, go to your school email account (*google 'Microsoft online'*)

<https://login.microsoftonline.com/>

and log in with your SCHOOL EMAIL ADDRESS and school computer PASSWORD.

You will need to select a time zone (one-off task) and then click on the OUTLOOK link.

You should have an email with a **temporary password** for Go4Schools.

Finally, go back to

www.go4schools.com

and the **student log in** page.

Sign in with your SCHOOL EMAIL ADDRESS and **temporary password**. You can change your password if you wish.

Feel free to explore your Go4Schools page frequently and regularly.